

# Electric service application for new residential construction



**Note: If you are the homeowner, please encourage your contractor to assist in the form completion as information gaps will cause delays in processing.**

\*Required field

\*Today's date \_\_\_\_\_

## Customer information

\*Name of person requesting service \_\_\_\_\_

Service address \_\_\_\_\_

If unknown, please provide legal description \_\_\_\_\_

\*City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

\*Primary phone \_\_\_\_\_ \*Email \_\_\_\_\_

Are you a current Otter Tail Power Company customer?  Yes  No

If yes, account # \_\_\_\_\_

Are you requesting service on behalf of an OTP customer?  Yes  No

## Service information

\*Type of service requested  New service  Overhead to underground conversion  
 Upgrade existing service  Relocate existing service

\*Will you require a temporary service?  Yes  No

Service load info (if known) Voltage \_\_\_\_\_ Amps \_\_\_\_\_ Phase \_\_\_\_\_

## Construction information

\*Building type  Frame construction  Moving modular/prebuilt home  Existing home/remodeling  
 Cabin (seasonal)  RV site  Garage/Pole shed  Other

Is wiring certificate complete?  Yes  No

Project/Construction manager \_\_\_\_\_ Phone # \_\_\_\_\_

Electrician \_\_\_\_\_ Phone # \_\_\_\_\_

## Customer billing information

### Who will be paying the electric bill once the meter is set?

\*Name \_\_\_\_\_

\*Phone \_\_\_\_\_ \*Email \_\_\_\_\_

\*Mailing address \_\_\_\_\_

\*City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

### Who will be the primary contact during construction of this project?

Myself (customer)     Contractor (listed above)     Other

If someone else, fill out below:

Name \_\_\_\_\_ Job title \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date construction is planned to begin \_\_\_\_\_

Date electric service is requested to begin (allow up to 4 weeks) \_\_\_\_\_

### Do you plan to install any of the electric technologies listed below?

- Air Source Heat Pump       Baseboard/wall heaters/cove heaters       Electric boiler  
 Slab heat-electric cable       Centrally ducted storage furnace       Electric Plenum  
 Thermal storage unit heaters       Electric water heater  
 Ground source heat pump \_\_\_\_\_ tons  
 Other \_\_\_\_\_

Do you plan to install any electric technologies on a dual fuel rate?     Yes     No

Non-electric fuel source \_\_\_\_\_

### Otter Tail Power Rebates and Programs

I am aware of Otter Tail Power's rebates and programs.     Yes     No

#### **Submit completed form electronically**

Save completed form and send as an attachment to [IdeaCenter@otpc.com](mailto:IdeaCenter@otpc.com).

Thank you for your inquiry. We will contact you within five to ten business days.  
Please call **800-257-4044** if you have questions.